

# DRAFT

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## **Westford CAT Board Meeting Agenda** **Thursday, October 15, 2020, 7:00 PM** Virtual Meeting

### SEPTEMBER 17<sup>th</sup> BOARD MINUTES (Board)

- Approve Open Board Minutes
- Approve Executive Session Minutes

### NEW MEMBERS/SPONSORS BOARD APPROVAL (As needed)

### ACTING EXECUTIVE DIRECTOR UPDATE (Sarah Fletcher)

- General Staff and Operational Activities
  - Part Time Assistant replacement progress
  - Equipment/Technology progress
  - Sports coverage and prior action item (Sean Kelly)

### FINCOM UPDATE (Jack Wang/FINCOM)

- General update

### FUNDRAISING UPDATE:

- September Yard Sale Results
- Holiday Auction Plans (Kristi Bates)

### CORPORATE SPONSORSHIPS (Sarah Fletcher)

### COMMITTEE UPDATES (Board)

- Legislative (Diane Wood/Bob Jefferies)
- Bylaw and Policy (Sean Kelly)
- Other

TBD: ADJOURN OPEN MEETING FOR EXECUTIVE SESSION