

Westford CAT Board Meeting Agenda
Thursday, November 19, 2020, 7:00 PM
Virtual Meeting

OCTOBER 15th BOARD MINUTES (Board)

- Approve Open Board Minutes
- Approve Executive Session Minutes

NEW MEMBERS/SPONSORS BOARD APPROVAL (None)

ACTING EXECUTIVE DIRECTOR UPDATE (Sarah Fletcher)

- Veterans Day Video
- Sports Coverage
- Part Time Assistant update
- Comcast improper reductions to license fees 2018/2019: Follow up
- General Staff and Operational Activities

FINCOM UPDATE (Jack Wang/FINCOM)

- CPA Reviewed Financial Statements/Next Steps
- General update

FUNDRAISING UPDATE:

- Holiday Auction Update (Kristi Bates/Cathy Ricketson)
- *Follow up Action:* Board Members asked to participate in Auction by donating one of the 50 Auction items

CORPORATE SPONSORSHIPS (Sarah Fletcher)

- *Follow up Action:* Update on fine tuning offerings
- *Follow up Action:* Board Members asked to identify one Business relationship for potential Sponsorships and work with Sarah to market that opportunity.

COMMITTEE UPDATES (Board)

- Legislative (Diane Wood/Bob Jefferies)
 - *Follow up Action:* Follow up on letter from Bob Jefferies to consolidate all questions and our asks for several of us to meet with Tom, Jodi, and others to initiate strategy for addressing ROW and MOU changes.
- Bylaw and Policy (Sean Kelly)
- Other

TBD: ADJOURN OPEN MEETING FOR EXECUTIVE SESSION

Access meeting via Zoom link on Westford CAT Homepage banner