



## **Westford CAT Board Meeting Agenda**

**Thursday, August 20, 2020, 7:00 PM**

Virtual Meeting

### JULY 16<sup>th</sup> BOARD MINUTES (Board)

- Approve Open Board Minutes
- Approve Executive Session Minutes

### NEW MEMBERS/SPONSORS BOARD APPROVAL

### ACTING EXECUTIVE DIRECTOR UPDATE (Sarah Fletcher)

- General Staff and Operational Activities (WA Graduation, Rallies/BLM coverage, etc)

### FINCOM UPDATE (Jack Wang/FINCOM)

- General update
- Audit Update, if needed

### MEMBERSHIP DEFINITION UPDATE (Kristi Bates/Sarah Fletcher)

### FIRST 100 DAYS IN OFFICE WRAP UP (Kristi/Sarah/Jack)

### COMMITTEE UPDATES (Board)

- Infrastructure Committee: Tom follow up with Town Counsel
- Bylaws/Policy Committee
- Other Committees, as needed

### NASHOBA TECH BOARD LIAISON: Update (Kristi Bates/Board)

- Include 1-year confirmation of Select Board and School Liaisons, Role discussion, etc.

### OFFERING CLOSED CAPTIONED PROGRAMMING (Kristi Bates/Sarah Fletcher)

- Introduction Discussion

**ADJOURN OPEN MEETING FOR EXECUTIVE SESSION:**